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OFFICE MEMORANDUM

TO : Chief, Personnel Studies and Procedures Staff DATE: 16 May 1951

FROM : Chief, Personnel Division (0)

SUBJECT: Policy Questions

The following questions are submitted for your consideration. We have several cases on hand in the Overt Personnel Division that will require an answer from you before we will be in a position to release these cases.

- l. If an individual serving on a probational appointment is transferred to CIA prior to completing his probation, what effect will that have on his acquiring permanent status? Can they complete the trial period in this Agency serving in an excepted position? (CSC Regulation 8.115 states that persons released with reemployment rights who accept indefinite appointments may complete their probation in that agency. Would this be true in an excepted appointment?)
- 2. Will reemployment rights be established or requested from the releasing agency in all permanent status cases?
- 3. Will CTA grant reemployment rights in any case to persons transferring to other defense activities?
- 4. What standard terminology should be used on CIA appointments to indicate Civil Service status?
- 5. Should we continue to report the appointments of status employees to the Civil Service Commission?
- 6. What action should be taken on cases of reinstatement and appointment by transfer submitted to the Commission incorrectly? Page A7-31 of the Federal Personnel Manual reads, "In filling excepted positions by appointment, reinstatement, transfer or position change under the Civil Service Rules all standards, procedures and regulations which would be applicable if the position were in the competitive system must be followed."
- 7. In view of the Director's memorandum of 11 December 1950, authorizing and directing that appointments be made on a permanent basis, can we request the Civil Service Commission to certify employee eligibles for probational or competitive status? (See EO 10180 FPM Z1-193.)

Chief, Personnel Division

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